

# **BILDON RUNNERS**

## **Club Rules and Constitution**

### **1. Name:**

- a This shall be **BILDON RUNNERS**.

### **2. Objects:**

- a To promote running at all levels in the Baildon area.

### **3. Club equity statement**

#### **THIS CLUB IS COMMITTED TO ENSURING THAT EQUITY IS INCORPORATED ACROSS ALL ASPECTS OF ITS DEVELOPMENT.**

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or socio/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

### **4. Membership:**

- a The club to consist of amateurs as defined by UK Athletics.
- b Each member shall pay a subscription decided at the Annual General Meeting [AGM].
- c Subscriptions must be paid for the current year before the member can compete for the club except where the Management Committee of the Club choose to waive this rule.
- d To resign, the member must inform the Club Secretary in writing.
- f All fully paid members to be registered with England Athletics or any successor organisation. No member will be registered until their subscriptions are fully paid or deemed to be paid by the Management Committee.

## **5. Complaints and Disputes**

1. All concerns, allegations or reports of malpractice or abuse relating to the welfare of children or vulnerable adults will be recorded and responded to swiftly and appropriately in accordance with the Club and England Athletics' safeguarding policy and procedures. The Welfare Officer shall be the lead Officer for all Members in the event of any safeguarding concerns.
2. Any complaints of misconduct (improper or unprofessional conduct) regarding the behaviour of Members or Officers shall be dealt with by the Club in accordance with England Athletics' Discipline and Appeals process\* and must be presented in writing to the Secretary (and where the matter relates to the Secretary, the complaint must be submitted to the Welfare Officer). Unless exceptional circumstances apply, the Secretary will hear complaints within fourteen days of receiving a complaint. If the complaint is sufficiently evidenced, the Secretary will appoint 3 (three) Club Members (who have no direct or indirect interest/involvement in the matter) to sit on a disciplinary panel. Subject to rule 3 below, a decision of the disciplinary panel shall be final and conclusive.
3. Any appeals must be received by the Secretary within 7 (seven) days of receiving the written decision and, if appropriate, the appeals process will be followed.
4. Any complaints of serious misconduct (including, without limitation, theft, doping violations, fraud, physical violence, safeguarding policy breaches, serious breach of applicable health and safety, gambling and/or ticketing regulations or any act or omission of the Member or Officer which in the opinion of England Athletics, acting reasonably, brings or is likely to bring the sport of athletics into disrepute) regarding the behaviour of Members or Officers shall be reported and dealt with by England Athletics in accordance with its Disciplinary Procedures.
5. If a dispute arises between any Members or Officers of the Club about the validity or propriety of anything done by any Member or Officer under these Rules and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.

\* see separate document for the Discipline and Appeals process

## **6. Social Membership**

- a Those who support the Club and use the Club's facilities on a regular basis are deemed to be Social Members and are, therefore, liable to pay a proportion of the subscription rate. Such Social Members shall not be eligible to enter races, or otherwise compete, under the name of Baildon Runners.

## **7. Management**

- a The Management Committee shall consist of a Club Secretary, Club Treasurer plus a minimum of three other members. The Management Committee shall be elected at an AGM subject to paragraph (f) and (g) below in the Management section.

- b The members holding the post of Club Secretary and Club Treasurer shall be elected at the AGM by the membership.
- c The Management Committee shall meet at least six times per year.
- d A quorum for the Management Committee shall be three.
- e The Management Committee shall remain in office until the AGM of the following year.
- f At the AGM a minimum of two ordinary members, Club Secretary and Club Treasurer shall retire.
- g The non- post holder(s) of the Management Committee to retire in every year shall be those who have held office the longest. Retiring officials may offer themselves for re- election.
- h The Management Committee shall have the power to fill vacancies as they arise.
- i All decisions shall be by majority vote.
- j The Management Committee has the power to co- opt extra members, to create trustees, and to form a sub- committee as and when considered necessary.
- k An Auditor(s), who must not be a Management Committee member, must be elected by the AGM.
- l The Management Committee, by a two thirds majority at a quorum meeting, may propose amendment(s) to the Constitution. The changes may be made only at the AGM or an Extra- ordinary General Meeting [EGM] called for that purpose. Four weeks' notice must be given for an EGM. A quorum consists of one third of the membership. If the motion is passed by a two thirds majority the amendment to the Constitution will be adopted.
- m Alternatively, ten ordinary paid up and voting members may petition the Club Secretary in writing to call an EGM in which the condition (l) above will apply with respect to calling and voting at it.
- n Voting rights at the AGM pertain.

## **8. Annual General Meeting**

- a The AGM shall be held in March and the following business shall be undertaken:
  - 1 The report will be read and discussed.
  - 2 The audited accounts will be presented.
  - 3 To elect members of the Management Committee (insofar as they shall be subject to election).
  - 4 To elect an Auditor.
  - 5 Any other Business, at the Chairperson's discretion.
- b Motions to be discussed must be submitted in writing to the Club Secretary at least two weeks before the meeting.

- c Standing Orders or Rules may be changed by a two thirds majority decision.
- d A quorum for an Annual General Meeting shall be 15% of first claim running members.
- e Only members over eighteen years of age will be eligible to vote.
- f Only first claim members shall have voting rights at an AGM or EGM.

**9. Club Colours**

- a The colours of the club shall be red and blue.
- b Club colours shall be worn by all competitors representing the Club at every competitive meeting.

**10. Dissolution**

- a The Management Committee, by a two thirds majority at a quorum meeting, may decide to dissolve the Club. They must call an EGM, giving four weeks notice to all members. If the motion is passed by a two thirds majority the Club is the dissolved.
- b Alternatively ten ordinary paid up and voting members may petition the Club Secretary in writing to call an EGM in which the conditions in (a) above will apply with respect to calling the meeting and voting at it.
- c Voting rights at the AGM pertain.
- d Any surplus funds to be donated to charity, as agreed at the final EGM.

This Constitution was adopted at a Meeting held on 8<sup>th</sup> March 2008.

Latest amendment 8/3/2021

LINDA CAREY  
Club Secretary

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Elected Member